

AMDA Nepal
Breast and Cervical Cancer Screening Program
Monthly Progress Report

Reporting Month: May 2021

Reporting Date: 9th June 2021

A. List of Activities accomplished in the month

SN	Activities	Status
1	1 st Quarterly Review Meeting Completed	26 th May 2021
2	Worked on Procurement of Equipment and other supplies	6 th May 2021
3	Developed the format for Data entry	4 th May 2021
4	Data Entry of Service Numbers	10 th May 2021
5	Revised the Consolidate report	18 th May 2021

B. Narrative Summary of Activities and Key Findings

As informed, due to surge of COVID 19 and prohibitory orders, we are unable to conduct the screening camps and other planned activities for the month of May 2021. However, we had carried out the following programmatic activities:

1. Quarterly Review meeting:

On 25th May 2021, 1st Quarterly Review Meeting had been completed in the presence of central office team. Provided all the updates and achievement of the program within this quarter. Likewise, on 26th May 2021, 1st Quarterly Review Meeting had been completed in the presence of team and donor. The meeting went well with all the updates and achievement of the program. During meeting the following topic had been discussed:

SN	Topic	Discussion	Remarks
1.	Overview of the program	Detailed brief introduction of the program with its objective and activities planned during this year.	
2	Progress Report	Updated the quarterly progress report and achievement in 1 st Quarter (Q1) and provided the rational for the one which was partially achieved.	
3	Key Achievements	Highlighted the key achievement in Q1, achieved as per the set objective.	
4	Baseline	Briefed the detail on Baseline Survey and the findings of the survey in three different sample regarding Knowledge and	

	Survey	Practice on Breast and Cervical Screening Program.	
5	FCHV Training	As per the objective, we were able to provide training to 55 FCHV on Breast and Cervical Cancer program and the imperative of the early screening program.	
6.	Screening Program	Provided details on camp service flowchart, team members and summary on service delivery as able to conduct 4 screening camp at AMDA office and Health Post and provided service to 186 Breast Screening and 172 Cervical Screening was performed among 194 registered clients. Also, detected 9 VIA positive case, 30 Benign Lump and 4 Suspicious Lump cases within this quarter.	
7	Budget Vs Expenses	Discussed on budget expensed and burn rate during this quarter with the rational on less burn rate on program. Also, addressed the detail on human resource expenses during screening camp. It was expensed as per the need of the program which was over than budgeted. And finalized to be adjusted with the surplus amount in other heading budget.	
8	Success Story	Shared one of the best success story of this quarter which reflected the importance of the program to community people as they are able to receive the service and this early screening had aided on early treatment of the clients.	
9	Lesson Learned	Discussed on lesson learned specially meeting with Aama Samuha was quite productive for the program enhancement and awareness program to women.	
10	Challenges	Discussed on challenges we had during this Quarter – Pandemic Covid 19 and Screening Camp and the Budget.	

2. Worked on Procurement of Equipment and Other supplies:

- Finalized the list of equipment that are required for the health post for the commencement of program and requested for the procurement process for the same.
- Finalized the final copy of all the forms and format that are used during screening camp and IEC of both breast and cervical cancer. Also, sent to the procurement team for the final digital draft copy.
- Followed up on the equipment namely USG and Mammogram that we had requested earlier. USG machine had been received but due to prohibitory action we are unable

to install the machine. However, we are planning to install as soon there will be changes in prohibitory action.

- Prepared the list of items and supplies purchased till May 2021 for the program which is attached within the email.

3. Developed the format for Data Entry:

The format of data entry of service number of both Breast and Cervical Cancer Screening had been developed. Also, the format of pre-test and post-test of FCHV training had been developed.

4. Data Entry of Service Number:

The data entry of service number of Breast Screening service had been commenced. Also, the pre-test questionnaire answer of FCHV training also had been entered.

5. Revised the consolidate report:

As per the feedback received, we had revised the format and reanalyzed the consolidated data in order to maintain the uniformity in the reports every month, which is quite imperative for the data analysis. Also, during reanalyzing the data, there are few correction in service number and follow up service. The details is attached within the email.

6. Plan for the Next Month (July 2021)

SN	Planned Activities	Planned Date	Remarks
1	Installation of USG and Colonoscopy Machine	On 24 th June 2021	
2	Printing of all the forms and format and IEC materials	By the end of Month	
3	Request letter dispatch to Gokanrna Nagarpalika for the selection of trainee for training.	On 25 th June 2021	
4	Coordination with Radiologist for the commencement of diagnostic breast screening at AMDA office.	On 16 th June 2021	