



एशोसिएसन अफ मेडिकल डक्टर्स अफ एसिया नेपाल
(AMDANepal)

जि.प्र.का. काठमाण्डौं द.नं. ३२१/०४७/०४८
सं.क.प.द.नं. १०००२
पान नं. ३०१७८९७०५
ठेगाना: गोकर्णेश्वर नगरपालिका - ६
जोरपाटी, काठमाण्डौं

Ref. 011592

Date: 2083/01/28

Vacancy Announcement

AMDANepal invites applications from qualified Nepali citizens for the following positions through the link <https://amda.org.np/career-view-available-jobs>. Only shortlisted candidates will be notified regarding the subsequent selection process.

Application deadline: 2083 Jestha 3 (May 17, 2026), 5:00 PM

1. Post: Program Officer – Cervical Cancer Screening Project - 1

- 1.1 Vacancy Number: 01/11592
- 1.2 Type of employment: Special Service Agreement (Time-Based, Full-Time)
- 1.3 Minimum Qualification: Bachelor's degree in Public Health, Nursing, or a related field.
- 1.4 Initial duty station: AMDANepal, Gokarneshor-6, Jorpati.
- 1.5 Gross remuneration: NRs. 49,872.00 per month.
- 1.6 Preferences: Similar work experience.

Project Background

AMDANepal is implementing a **Cervical Cancer Screening Project** focused on early detection and prevention of cervical cancer through community awareness, screening services (e.g., VIA/HPV testing), and referral mechanisms. The project works closely with local health facilities and government stakeholders to improve access to quality screening services.

AMDANepal invites applications from qualified individuals for the position of Program Officer.

Key Responsibilities

- Plan, coordinate, and implement cervical cancer screening activities in project areas.
- Conduct awareness programs in the community schools and among the mother groups.
- Support and oversee screening services such as VIA (Visual Inspection with Acetic Acid) and HPV testing.
- Coordinate with local health facilities, municipalities, and relevant government authorities.
- Ensure quality assurance and adherence to national cervical cancer screening guidelines.
- Monitor program activities, collect data, and maintain proper documentation.
- Prepare timely program and donor reports (monthly, quarterly, annual).
- Organize training, supervision, and capacity-building activities for health workers and field staff.
- Strengthen referral and follow-up mechanisms for screen-positive cases.

Preferences:

- Experience in breast and cervical cancer screening programs (VIA/HPV).
- Strong coordination, communication, and reporting skills.
- Proficiency in MS Office applications.

For more details, please contact:
AMDANepal
Gokarneshwor -6, Jorpati, Kathmandu
Phone: 01-4910235

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Mailing Address:

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